

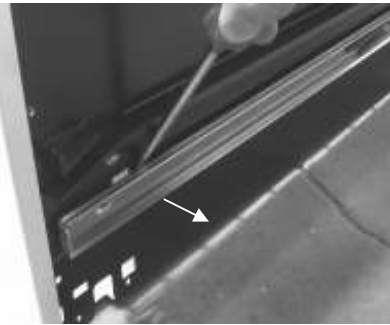
# Removal & Fitting of Drawers (Card Filer – From June 2008)



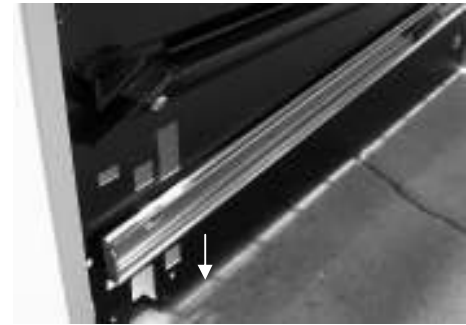
**DRAWER REMOVAL:** Make sure the drawer is unloaded:  
(Please take care while removing the drawer, as this can be awkward until practised).



Extend drawer fully.  
You will notice the suspension slide inner members are attached to the side of the drawer with a front & rear tag lancing.  
(Pictures bottom of page)



Use a slot headed screwdriver to lever the slide inner member away from the drawer, for the retaining pip.  
(Both sides of drawer)



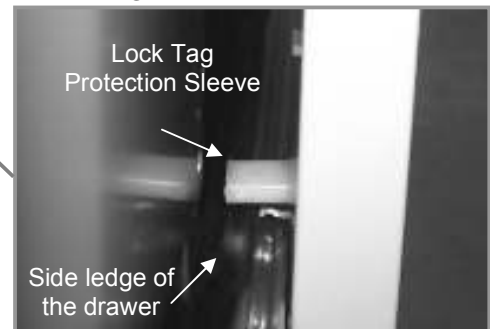
This will allow the drawer to be lifted upwards away from the slide front 'tag lancements'.  
(Support the weight of the drawer)



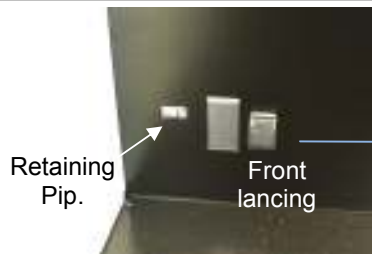
Pull the drawer forwards and upwards, making sure the rear tag lancements are clear of the drawer.



### DRAWER FITTING



When fitting make sure the right hand side ledge of the drawer is located underneath the locking bar, lock pin. (This can be awkward)



Retaining Pip. Front lancing

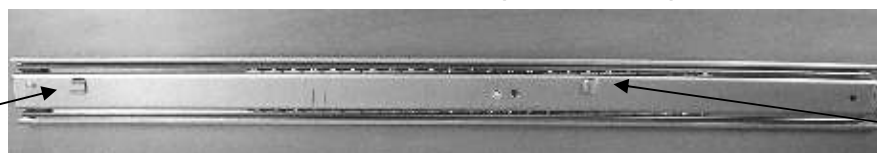


Rear lancing

Place drawer centrally between the slides, (Supporting the weight of the drawer) locate one of the rear lancements into the rear slot on the drawer, then drop the front of the drawer into the front lancing on the same side, before repeating the procedure with the opposite side of the drawer.

### SUSPENSION SLIDE (LEFTHAND)

Front lancing



Rear lancing